



MINUTES

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONER'S MEETING ROOM 303
AUGUST 13, 2024
2:00 P.M.
Executive Session: No**

The meeting opened at 2:02 pm

Commissioners Present – Patty Wilson and Evan Carlisle
Commissioner Absent – Delaney Tucker

Approval of Minutes for the July 9, 2024 Regular Meeting

Commissioner Carlisle moved to approve the Minutes for the July 9th Regular meeting. Chair Wilson seconded and the motion passed unanimously.

Staffing Update and Certification of Eligibility Lists

Current openings were discussed. Chief Examiner Henry notified the Commission of: 1 temporary Sergeant, 1 temporary Corporal, 1 deputy (this position was being filled on 8/14) and 1 clerical opening. Lieutenant Clark also mentioned that for the temporary position, they will be holding command boards next week. But it looked like they were going to place Abel Suarez in the temporary Sergeant and Branden DeMeyer for temporary Corporal. The eligibility lists were certified at this time.

Promotional Testing Update

Chief Examiner Henry updated the Commission on Promotional Testing. The testing took place on July 30th and 31st. Six individuals tested, and 4 lists were created: 1 Sergeant's list, 1 Corporal, 1 Temp Sergeant and 1 Temporary Corporal.

Civil Service Rules Update

Chief Examiner Henry needed guidance on the next step for rules update from the Commission. She explained that she had received feedback from Vice Chair Tucker, and the next step in the

process was getting legal review. Chair Wilson made a motion to send to legal review, and Commissioner Carlisle seconded.

Evidence Tech Application Exception

Lieutenant Clark brought it to the Commission's attention that only 2 people applied for the Evidence Tech vacancy, one of which withdrew her name. The one applicant left, Alan Stone, was one month away from completing his probationary period. And the Sheriff's Office was requesting a probation exception for this candidate. Chair Wilson made a motion to allow the probation exception for this candidate. Commissioner Carlisle seconded and the motion passed.

Evidence Tech Promotional Exam Approval

Chief Examiner Henry pulled the exam up on the screen and reminded the Commission that it was sent to them for review with the agenda and minutes. Neither of the Commissioners had an objection to what was on the exam. Chair Wilson moved to approve the exam as presented and Commissioner Carlisle seconded. Motion passed unanimously.

Public Records Clerk Position Vacancy and Exam Approval

Lieutenant Clark explained that there will possibly be a vacancy for their Public Records Clerk. They know that she is looking for other employment but doesn't have a resignation date. To be proactive, and not need to hold a Special Meeting, he requested that the Commission approve the posting and exam, to have ready, Chair Wilson moved to approve both the posting and exam. Commissioner Carlisle seconded, and the motion passed unanimously.

Temporary Position Update

Chief Examiner Henry said the temporary position update had already been addressed at the beginning of the meeting. The Commission was in agreement to move on to the next agenda item.

Public Comment

Chair Wilson asked if there was any public comment and there was no response

Setting of September Meeting

September 10th at 2:00 pm in the Commissioner's Meeting Room 303.

Meeting Adjourned at 2:17pm.

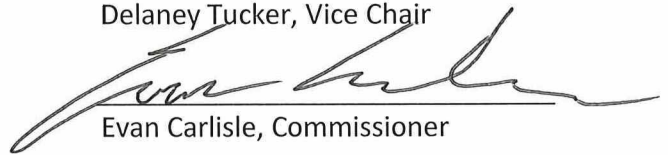
Approved this 10th day of Sept, 2024



Patty Wilson, Chair

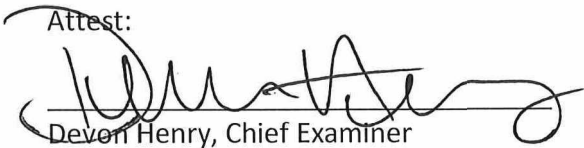


Delaney Tucker, Vice Chair



Evan Carlisle, Commissioner

Attest:



Devon Henry, Chief Examiner



AGENDA

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONERS' HEARING ROOM 303
AUGUST 13, 2024
2:00 P.M.
Executive Session: If Needed**

Call to Order

Regular Business:

- Approve minutes for the July 9, 2024 Regular Meeting
- Staffing Update
- Promotional Testing Update
- Certification of Eligibility Lists

Old Business:

- Civil Service Rules Update

New Business:

- n/a

Sheriff's Office Business:

- Evidence Tech Applicant Exception
- Evidence Tech Test Approval
- Public Records Clerk Position Opening / Test Approval

Public Comment

Setting of September Meeting

Adjournment



MINUTES

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONER'S MEETING ROOM 303
JULY 9, 2024
2:00 P.M.
Executive Session: No**

The meeting opened at 2:03 pm.

Commissioners Present – Patty Wilson and Delaney Tucker.
Commissioner Absent – Evan Carlisle

Approval of Minutes for the June 11, 2024 Regular Meeting and June 27, 2024 Special Meeting
Vice Chair Tucker moved to approve minutes for both the June 11th Regular meeting and June 27th Special meeting, Chair Wilson seconded. Motion passed unanimously.

Staffing Update and Certification of Eligibility Lists

Current Openings were discussed. Chief Examiner Henry let the Commission know that there are currently 2 openings for Deputies and 1 opening for Clerical. Lieutenant Clark informed the Commission that they have offered Kayla Mirus a position as a Deputy, and her start date is 7/16. He also mentioned that there will likely be an opening with the Public Records Clerk position, as the current employee is actively seeking employment. And he will let Ms. Henry know when they get something official, so they can begin recruiting.

The eligibility lists were certified at this time.

Civil Service Update

Chief Examiner Henry brought up the working draft of the Civil Service Rules update. She informed the Commission that the rules had been sent to the Sheriff's Office and she wanted to walk them through the changes that had been made. There wasn't much discussion until the Promotional Testing qualifications. Vice Chair Tucker felt that it was an overstep on the Commission's part to put these in the rules, especially since they aren't in the rules, currently. Chair Wilson disagreed. Vice Chair Tucker then asked about job descriptions. She felt that there

is no reason to put the qualifications as part of the rules if there are job descriptions. Lieutenant Clark responded and said that there aren't job descriptions for these positions. Vice Chair Tucker, then understood the purpose of putting these in the rules. Under the Reports to Be Made section, Ms. Henry indicated that she changed "other disciplinary action" to demotion. Vice Chair Tucker mentioned that this refers to the RCW and believes that the RCW states that it specifies disciplinary action. Chief Examiner Henry said that she would look into it to make sure the rules are in compliance. After the review was complete, Vice Chair Tucker mentioned that she felt the rules are too condensed. She was still reviewing them herself and would send Chief Examiner Henry her copy when she was done. She also mentioned looking at Spokane County's rules on the MRSC website.

Promotional Testing

Vice Chair Tucker moved to approve both the Records Sergeant exam announcement and the Evidence Tech announcement. Chair Wilson seconded and the motion passed unanimously. Vice Chair Tucker then asked why the Commission needs to approve the announcements. She feels that the Chief Examiner is more than qualified to create and post without the approval of the Commission. She then made a motion to allow the Chief Examiner to create and post for promotional testing without getting approval from the Commission beforehand. Chair Wilson seconded and the motion passed.

Public Comment

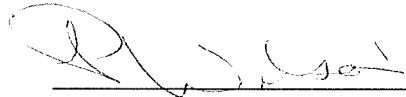
Chair Wilson asked if there was any public comment and there was no response.

Setting of August Meeting

August 13 at 2:00 pm in the Commissioner's Meeting Room 303. Vice Chair Tucker said that she might not be there as she will be out of town the weekend before. But she will communicate as the meeting gets closer.

Meeting Adjourned 3:00 pm

Approved this 13th day of Aug, 2024



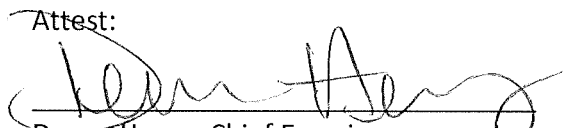
Patty Wilson, Chair

absent

Delaney Tucker, Vice Chair

approved telephonically

Evan Carlisle, Commissioner

Attest:


Devon Henry, Chief Examiner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- PROMOTIONAL SERGEANT (TEMPORARY POSITION)

AUGUST 13, 2024

					1 OPENING
Rank	First Name	Last Name	Exam Date	Exam Score	Notes
1	Abel	Suarez	7/30/2024	85	
2	Zach	Donovan	7/31/2024	80	
3	Branden	DeMyer	7/30/2024	76	
4	Mike	McDermott	7/30/2024	75	

This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.

Dated this 13th day of August, 2024



 Devon Henry, HR Assistant / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 13th day of Aug, 2024



 Patty Wilson, Chair

Absent

 Delaney Tucker, Vice Chair

Approved telephonically

 Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- PROMOTIONAL CORPORAL -TEMPORARY POSITION

AUGUST 13, 2024

					1 OPENING
Rank	First Name	Last Name	Exam Date	Exam Score	Notes
1	Branden	DeMyer	7/30/2024	76	

This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.

Dated this 13th day of August, 2024



 Devon Henry, HR Assistant / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 13th day of Aug, 2024



 Patty Wilson, Chair

Absent

 Delaney Tucker, Vice Chair

Approved telephonically

 Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- RECORDS SERGEANT

JULY 17, 2024

					1 OPENING
Rank	First Name	Last Name	Test Date	Oral Board Score	Notes
1	Edith	Cervantes	7/18/2024	90	

This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.


Dated this 18th day of July, 2024



 Devon Henry, HR Assistant / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 13th day of August, 2024



 Patty Wilson, Vice Chair

absent

 Delaney Wilson, Commissioner

approved telephonically

 Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- SHERIFF'S CLERICAL GRADE 8

AUGUST 13, 2024

						1 OPENING
Rank	First Name	Last Name	PHS Received Date	Combined Clerical Testing	Vet Pref	Notes
1	Ruben	Riojas	7/31/2024	236	N/A	
2	Ashlea	Edwards	7/30/2024	223	N/A	
3	Grace	Yost	6/13/2024	222	N/A	Sent 7/10
4	Elma	Mehiovic	7/23/2024	221	N/A	
5	Amina	Valgic	6/16/2024	217	N/A	Sent 7/10
6	Katie	Strasser	6/20/2024	214	N/A	Sent 7/10
7	Kyson	Boehning	7/15/2024	210	N/A	Sent 8/6
8	Samantha	Stansfield	7/29/2024	204	N/A	
9	Emmalee	Hale	6/18/2024	200	N/A	Sent 7/29
10	Cindy	Schock	7/17/2024	199	N/A	
11	Marivel	Mora	7/25/2024	193	N/A	


This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.

Dated this 8th day of August, 2024


 Devon Henry, HR Assistant / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 13th day of Aug, 2024


 Patty Wilson, Chair

Absent
 Delaney Wilson, Vice Chair

approved telephonically
 Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- SHERIFF'S CLERICAL GRADE 8

AUGUST 1, 2024

2 OPENINGS

Rank	First Name	Last Name	PHS Received Date	Combined Clerical Testing	Vet Pref	Notes
1	Lindsey	Linhoff	7/12/2024	261	N/A	
2	Grace	Yost	6/13/2024	222	N/A	Sent 7/10
3	Amina	Valgic	6/16/2024	217	N/A	Sent 7/10
4	Katie	Strasser	6/20/2024	214	N/A	Sent 7/10
5	Kyson	Boehning	7/15/2024	210	N/A	
6	Kelsi	Dillon	10/30/2023	202	N/A	Sent 7/3
7	Emmalee	Hale	6/18/2024	200	N/A	Sent 7/29
8	Cindy	Schock	7/17/2024	199	N/A	

This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.

Dated this 1st day of August, 2024


 Devon Henry, HR Assistant / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 13th day of August, 2024


 Patty Wilson, Chair

Absent
 Delaney Tucker, Vice Chair

Approved telephonically
 Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES

AUGUST 13, 2024

							1 OPENING
Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
1	Andrew	Fridley	6/22/2024	92.01	Male	Yes	Documents received 7/8/24
2	Ian	Bergevin	3/25/2024	91.93	Male	Yes	Documentation received 4/8/24 Sent 5/13/24
3	Sijifredo	Hernandez	6/12/2024	91.52	Male	Yes	Documents received 6/18/24 - Sent 6/18
4	Chistopher	Justice	5/18/2024	91.47	Male	Yes	Documentation received 6/11/24
5	Caleb	Worman	8/12/2024	90.65	Male	Yes	Documentation received 8/13/24
6	Rafael	Madrigal	7/22/2024	89.64	Male	Yes	Documentation received 8/13/24
7	Dylan	Losvar	5/12/2024	89.5	Male	Yes	Documentation received 6/11/24
8	Alex	Benitez	3/26/2024	89.12	Male	No	Sent to Sheriff 5/24/24
9	Cody	Williams	7/15/2024	88.49	Male	No	
10	Joshua	Smith	7/17/2024	87.79	Male	No	
11	Jose	Gonzalez	3/22/2024	87.05	Male	Yes	Documentation received 4/8/24 - Sent 5/24/24
12	Marco	Mendoza	7/27/2024	86.46	Male	Yes	Documentation received 8/13/24
13	Steven	Scott	3/15/2024	86.04	Male	Yes	Documentation received 3/19/24
14	Matt	Slupachik	5/18/2024	85.99	Male	No	
15	Austin	Hudec	9/29/2023	85.37	Male	Yes	Documentation received 4/17/24
16	Jeffrey	Luce	8/2/2024	84.7	Male	No	
17	Izayah	Darby	2/24/2024	83.98	Male	No	
18	Mikael	Sant	4/14/2024	83.96	Male	No	
19	Joseph	Lee	6/29/2024	83.91	Male	No	
20	Jacob	Cox	4/13/2024	83.87	Male	Yes	Documentation received 6/11/24
21	Sylvester	Balerrama	4/14/2024	83.52	Male	No	
22	Ryan	Sulik	3/11/2024	83.2	Male	No	
23	Tanner	Galloway	5/4/2024	83.07	Male	Yes	Documentation received 6/11/24
24	Charles	Lukner	3/9/2024	83.02	Male	No	
25	Spencer	Wolfe	4/14/2024	82.97	Male	No	
26	Victor	Barajas	2/15/2024	81.33	Male	No	
27	Breckan	McDaid	5/14/2024	81.31	Male	No	
28	William	Cordoza	4/5/2024	80.83	Male	No	

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES

AUGUST 13, 2024

Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
29	Charles	Hamm	7/15/2024	80	Male	No	
30	Freddy	Peregrino-Bravo	4/14/2024	79.93	Male	No	
31	Curtis	Peiffer	4/27/2024	79.6	Male	No	
32	Fabio	Alfaro Michel	5/3/2024	79.3	Male	No	
33	Michael	Minarik	2/15/2024	79.3	Male	No	
34	Alexander	Castro Gil	4/14/2024	79.06	Male	No	
35	Aaron	Cole	8/12/2024	79.02	Male	No	
36	Emily	Ponce	8/1/2024	78.96	Female	No	
37	Ryan	Burford	3/24/2024	78.84	Male	No	
38	Tariq	Francois	4/6/2024	78.8	Male	No	
39	Jacob	Bonson	3/16/2024	78.68	Male	No	
40	Aaron	Gomez	10/10/2023	78.47	Male	No	
41	Cheyenne	McManus	8/15/2023	78.26	Female	No	Sent to Sheriff 1/10/24
42	Chad	Reed	7/29/2024	78.24	Male	No	
43	Edward	Moreno	10/14/2023	78.22	Male	No	
44	James	Newman	8/12/2024	78.07	Male	No	
45	Leobardo	Tapia	12/28/2023	78.07	Male	No	Will be eligible January 2025
46	Jesse	Coffman	5/18/2024	77.76	Male	No	
47	Julian	Mendoza	1/20/2024	77.67	Male	No	
48	Jacob	Russell	1/20/2024	77.55	Male	No	
49	Kennan	VanHollebeke	7/15/2024	77.33	Male	No	
50	Anthony	Gomez	9/17/2023	76.35	Male	No	
51	Ismael	Cuevas	7/29/2024	76.26	Male	No	
52	Samuel	Shinner	8/12/2024	76.1	Male	No	
53	Jorge	Llerenas	9/29/2023	75.89	Male	No	
54	Salomon	Martinez	4/14/2024	75.75	Male	No	
55	Pedro	Flores Castillo	4/20/2024	75.65	Male	No	
56	Francisco	Cruz	8/12/2024	75.64	Male	No	
57	Tazmyn	Rodriguez	3/22/2024	75.13	Male	No	
58	David	Sage	12/2/2023	74.93	Male	No	

**BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES
AUGUST 13, 2024**

Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
59	Jesse	Douglass	2/24/2024	74.72	Male	No	
60	Niko	Wiltz	8/12/2024	74.59	Male	No	
61	Alex	Guerra	4/14/2024	74.44	Male	No	
62	Michael	Orozco	6/12/2024	74.43	Male	No	
63	Jose	Lopez	2/10/2024	74.37	Male	No	
64	Angel	Perez	4/14/2024	73.9	Male	No	
65	Brock	Sittman	8/19/2023	73.13	Male	No	
66	Eduardo	Ortiz-Perez	11/7/2023	73.08	Male	No	
67	Alejandro	Jimenez	6/17/2024	72.22	Male	No	
68	Maria	Nava-Garcia	7/15/2024	72.15	Female	No	
69	Sergio	Olivar	3/18/2024	72.14	Male	No	
70	Ezekiel	Altiroko	5/13/2024	71.78	Male	No	
71	Jared	Bloom	10/14/2023	71.69	Male	No	
72	Jonathan	Avila	11/4/2023	71.5	Male	No	
73	Jonathan	Smith	4/14/2024	71.24	Male	No	
74	Nicholas	Ford	8/19/2023	70.65	Male	No	
75	Alejandro	Salazar Hinojosa	8/22/2023	70.62	Male	No	

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES

AUGUST 13, 2024

Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
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This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service

Rule 9.01.

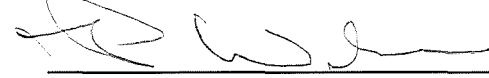
Dated this 13th day of August, 2024



 Devon Henry, HR Assistant / Chief Examiner

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Dated this 13th day of August, 2024



 Patty Wilson, Chair

absent

 Delaney Tucker, Vice Chair

approved telephonically

 Evan Carlisle, Commissioner


BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- PROMOTIONAL CORPORAL

JULY 31, 2024

1 OPENING

Rank	First Name	Last Name	Exam Date	Exam Score	Notes
1	Branden	DeMyer	7/30/2024	76	

This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.

Dated this 31st day of July, 2024

 Devon Henry, HR Assistant / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 13th day of Aug, 2024

 Patty Wilson, Chair

 Delaney Tucker, Vice Chair

 Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- PROMOTIONAL SERGEANT


JULY 31, 2024

1 OPENING

Rank	First Name	Last Name	Exam Date	Exam Score	Notes
1	Abel	Suarez	7/30/2024	85	
2	Zach	Donovan	7/31/2024	80	
3	Branden	DeMyer	7/30/2024	76	
4	Mike	McDermott	7/30/2024	75	

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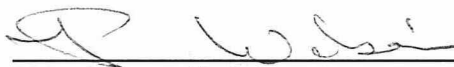
Dated this 31st day of July, 2024



 Devon Henry, HR Assistant / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 13th day of Aug, 2024



 Patty Wilson, Chair

Absent

 Delaney Tucker, Vice Chair

approved telephonically

 Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- PROMOTIONAL SERGEANT (TEMPORARY POSITION)

AUGUST 13, 2024

					1 OPENING
Rank	First Name	Last Name	Exam Date	Exam Score	Notes
1	Abel	Suarez	7/30/2024	85	
2	Zach	Donovan	7/31/2024	80	
3	Branden	DeMyer	7/30/2024	76	
4	Mike	McDermott	7/30/2024	75	

This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.

Dated this 13th day of August, 2024



 Devon Henry, HR Assistant / Chief Examiner

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Dated this 13th day of August, 2024



 Patty Wilson, Chair

Approved

 Delaney Tucker, Vice Chair

approved telephonically

 Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- PROMOTIONAL CORPORAL -TEMPORARY POSITION

AUGUST 13, 2024

					1 OPENING
Rank	First Name	Last Name	Exam Date	Exam Score	Notes
1	Branden	DeMyer	7/30/2024	76	

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Dated this 13th day of Aug, 2024



 Patty Wilson, Chair

Absent

 Delaney Tucker, Vice Chair

Approved telephonically

 Evan Carlisle, Commissioner